

FIRST UNITED METHODIST CHURCH

Job Description

Director of Youth Ministries

Responsibilities

Plans, organizes and implements a comprehensive Christian program that both attracts and challenges the youth (ages 12-18) of the congregation and community.

- Encourages an atmosphere of acceptance and fellowship among the youth.
- Creates an ongoing program for providing and motivating the youth to grow spiritually, emotionally and mentally.
- Plans, organizes and implements youth service projects, retreats, camps, trips, etc.
- Plans, organizes and implements special youth led worship service(s) for the congregation.
- Plans, organizes and implements annual Youth Week each summer.
- Recruits, trains and supports adult volunteers to assist in youth activities.
- Recruits and develops youth leadership.
- Maintains regular contact with all the youth in Hobbs.
- Provides a program for parents of youth with at least 2 meetings a year for parents—to include information about the youth program and addressing parental concerns.
- Generates youth newsletter as a regular contact with ALL the youth of the congregation.
- Develops effective publicity for community about youth activities.
- Works with the church staff to coordinate and enhance the total ministry of the congregation.
- Performs other duties as may be requested or required from time to time.

Supervisor

Senior Pastor

Work Hours

This is a full time position of an average of 40 hours per week. Because of the nature of this ministry, with the exception of designated office hours, scheduled meetings and attendance at the congregation's worship times and Sunday school, no scheduled hours are required. Designated office hours (approximately 10-12 hours in the week) will be established by the Director of Youth Ministries and posted for the convenience of the congregation. The Director of Youth Ministries will be expected to attend, or provide adequate supervision, for all planning meetings and activities sponsored by the youth. Attendance will also be expected at meetings of the Youth Council, the Administrative Council and staff meetings.

Qualifications

- A Christian who is actively pursuing and is able to share his/her faith journey.
- Excellent communication and interpersonal skills.
- Thorough knowledge of United Methodist doctrine and literature.
- Must possess integrity, initiative and evidence of self-growth and improvement.
- Training and experience in Christian youth ministry.
- 21 years old.
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- Valid driver's license with and acceptable driving record.